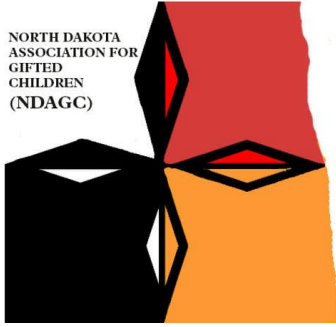


NORTH DAKOTA
ASSOCIATION FOR
GIFTED
CHILDREN
(NDAGC)



Nomination Form

Thank you for your interest in serving our organization:

Members of the North Dakota Association for Gifted Children (NDAGC) promote the needs of the gifted across the state of North Dakota.

- Three Board Member positions are open. Board Members serve three-year terms which includes advising the officers, attending the annual and any special meetings, and other duties which serve to promote and assist the organization and its mission according to our bylaws.
- Three Officer positions are open. These include President, Treasurer, and Secretary. Officers serve two-year terms which include:
 - President
 - be chief executive officer of the NDAGC;
 - have the responsibility for the general management of the NDAGC;
 - carry out the resolutions of the Board of Directors;
 - serve as an ex-officio member on all corporation committees;
 - appoint the chairpersons of all committees;
 - perform all other duties entrusted to him/her by the Board of Directors
 - Treasurer
 - receive, hold, and disburse all funds and securities of the NDAGC as provided by the budget or voted by the Board of Directors, and shall deposit said funds in the name of the NDAGC in such bank accounts as the Board of Directors may from time to time determine;
 - present brief financial statements at Board of Directors' meetings;
 - when duly authorized by the Board of Directors, sign checks, drafts, notes and orders for the payment of money;
 - prepare a budget report for the annual meeting;
 - prepare a financial end of the year report and ensure that any necessary tax returns are filed; and
 - perform all other duties as delegated by the Board of Directors, the Executive Committee, or the President
 - Secretary

- record the minutes of all regular, special, and Executive Committee meetings and disseminate to Board Members;
- maintain official files, records, books, and membership rolls;
- Serve all notices for the NDAGC which shall have been authorized by the Board of Directors;
- Perform all other duties as delegated by the Board of Directors, or the President.

At the 2021 Annual Meeting, the Board will vote on nominations for these open positions.

To include your nomination for open positions in our Board, or if you would like to serve as a Regional Representative, please submit the following in word document form:

1. Desired position (s), e.g. Board Member and/or President, Treasurer, Secretary;
2. Biography (max 150 words). Please describe your qualifications, experience and accomplishments that are relevant to the position's role and responsibilities.
3. What do you think are the three most important objectives for NDAGC and why?
4. Why do you believe you are the best person for this position right now?
5. What else do you think should be considered about you as a candidate for this role?

Nominations can be submitted via:

Email: gifted@ndagc.org

Mail: North Dakota Association for Gifted Children

4265 45th St S, Suite 111-18

Fargo, ND 58104

Nominations are due on or before **August 6, 2021**.